NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

DATA REQUIREMENT DESCRIPTION

1. **RFP** #: ODIN

2. DRD #: ODIN-KSC-1

Date: May 31, 2001

Page 1 of 1

Kennedy Space Center Kennedy Space Center, FL 32899

3. TITLE: REPORTS, SUPPLEMENT TO SUPPORTING INVOICE DATA (DRD ODIN-OSF-1)

identified below satisfies the requirement set forth in paragraph 12.2.c of ODIN-OSF-1.

SUBMITTAL REQUIREMENTS

4. TYPE: REPORTS **5. FREQUENCY OF SUBMISSION:** 10th business day of each month

6. DISTRIBUTION: (2 sets)1 Complete set to both the DOCO and DOCOTR

7. INITIAL SUBMISSION: 10th business day of January 2002

8. REMARKS: This report shall be submitted with ODIN-OSF-1. The specific data reporting requirements

DATA REQUIREMENT DESCRIPTION

9. USE:

Provides NASA with detailed data aggregated for use in accurately reflecting price at Program/Project level.

10. REFERENCE: Paragraph (g) of Contract clause 1. CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (52.212-4) (May 1997)

11. INTERRELATIONSHIP:

1. Summary/rollup for each seat/service category including optional service levels

The following example is provided:

The remaining entering to produce an	
GP1 PC	Quantity x base seat price = total dollars
Hardware Maintenance:	
Basic	Quantity x base seat price = total dollars
Regular	Quantity x base seat price = total dollars
Premium	Quantity x base seat price = total dollars
System Software Maintenance:	
Basic	Quantity x base seat price = total dollars
Regular	Quantity x base seat price = total dollars
Premium	Quantity x base seat price = total dollars
(Continue for all applicable Service Levels)	
Repeat for all seats	

2. **Directorate /Organization -** Sorted by mail code (the 2 digit alpha user org code) or small contractor/ resident office by name

3. Special Requirements

- a. Sorted by category (return to service, priority service, temp seats)
- b. Sorted by mail code (the 2 digit alpha user org code) or small contractor/resident office by name
- 4. **Catalog purchases -** Sorted by mail code (the 2 digit alpha user org code) or small contractor/ resident office by name including toner services
- Invoice Corrections -Sorted by mail code (the 2 digit alpha user org code) or small contractor/ resident office by name